

**BIRMINGHAM CITY COMMISSION AGENDA**  
**NOVEMBER 27, 2023**  
**MUNICIPAL BUILDING, 151 MARTIN**  
**7:30 P.M.**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Elaine McLain, Mayor

**II. ROLL CALL**

Alexandria Bingham, City Clerk

**III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS, INTRODUCTION OF GUESTS AND ANNOUNCEMENTS.**

**ANNOUNCEMENTS**

- The City's Ad Hoc Aging in Place Committee completed an Aging in Place Community Survey. The survey is for residents of all ages and available in both print form as well as online at [engage.bhamgov.org/aginginplace](https://engage.bhamgov.org/aginginplace). In an effort to reach as many residents as possible, the City will be mailing a print copy of the Community Survey in every resident's water bill. Respondents may complete the survey in print form and mail it back to the City or drop it off at City Hall, the Baldwin Public Library, The Birmingham Museum or Next. Printed copies of the Community Survey are also available at all of these locations. On December 13, 2023, the Ad Hoc Aging in Place Committee will hold their regular meeting at 6:00 p.m. at the Baldwin Public Library to receive public input from residents as it relates to aging in place. The committee welcomes anyone who wishes to have input into developing a Citywide Aging in Place Action Plan to attend and be heard.

**APPOINTMENTS**

- A. City Commission Representatives
  1. Appointment of \_\_\_\_\_ as the Municipal Liaison for Birmingham NEXT.
  2. Appointment of \_\_\_\_\_ as a Board Member for Birmingham Youth Assistance.

- B. Board of Zoning Appeals
  1. Carl Kona

To appoint \_\_\_\_\_ as an alternate member to the Board of Zoning Appeals to serve the remainder of a three-year term to expire February 18, 2026.

To appoint \_\_\_\_\_ as a regular member to the Board of Zoning Appeals to serve a three-year term to expire October 10, 2026.

**RECOGNITION OF STAFF**

- C. City Clerk's Office
  1. Mya Brown, Deputy Clerk
  2. Savannah Spangler, PT Clerical

- D. Planning Department
  - 3. Summer Aldred
  - 4. Ed Ricketts
  
- E. DPS
  - 5. Connie Folk
  - 6. Chad Check
  
- F. IT
  - 7. Brent Hilla

<b>IV. OPEN TO THE PUBLIC FOR MATTERS NOT ON THE AGENDA</b>
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<b>V. CONSENT AGENDA</b>
All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of the items unless a Commissioner or citizen so requests, in which event the item will be removed from the general order of business and considered under the last item of new business.

- A. Resolution to approve the City Commission Workshop meeting minutes of November 13, 2023.
- B. Resolution to approve the City Commission meeting minutes of November 13, 2023.
- C. Resolution to approve the warrant list, including Automated Clearing House payments, dated November 16, 2023 in the amount of \$1,993,222.77.
- D. Resolution to approve the warrant list, including Automated Clearing House payments, dated November 23, 2023 in the amount of \$1,005,656.02.
- E. Resolution to approve a special event permit as requested by the Birmingham Bloomfield Chamber of Commerce to hold the 59th Annual Village Fair on May 29, 2024 - June 2, 2024 contingent upon compliance with all permit and insurance requirements and payment of all fees and, further pursuant to any minor modifications that may be deemed necessary by administrative staff at the time of the event, or event cancellation that may be deemed necessary by administrative staff, leading up to or at the time of the event.
- F. Resolution to approve a special event permit as requested by the Birmingham Bloomfield Art Center to hold the 43rd Art Birmingham art fair on May 11 and 12, 2024 contingent upon compliance with all permit and insurance requirements and payment of all fees and, further pursuant to any minor modifications that may be deemed necessary by administrative staff at the time of the event, or event cancellation that may be deemed necessary by administrative staff, leading up to or at the time of the event.
- G. Resolution to accept the resignation of Anthony Long from the Multi-Modal Transportation Board, to thank him for his service and to direct the City Clerk to begin the process of filling the vacancy.

- H. Motion to adopt an ordinance amendment to Chapter 114, Utilities, Article II, Water Supply Systems, Division 3 - Fire Protection, section 93, to prohibit the obstruction of fire lanes and fire hydrants.
- I. Resolution to set a public hearing date of December 18, 2023 to consider amendments to Chapter 126 (Zoning), Article 4, Section 4.54 of the Zoning Ordinance to add flexibility to screening requirements for waste receptacles and ground-mounted mechanical/electrical equipment.
- J. Resolution to set a public hearing date of December 18, 2023 to consider the Special Land Use Permit, Final Site Plan and Design Review application for 377 Hamilton Row – Birmingham Sushi Cafe.

**VI. UNFINISHED BUSINESS**

- A. Police & City Hall Assessment Review

**VII. NEW BUSINESS**

- A. Public Hearing - 2024-2025 Community Development Block Grant Application
  - 1. Resolution approving the Program Year 2024 Community Development Block Grant application with the following projects and respective allocations:

	<u>APPROVED 2024-2025**</u>
1. Public Services – Yard Services	\$ 1,694
2. Public Services – Senior Services	\$ 3,500
3. Remove Architectural Barriers – Museum Park	<u>\$ 29,435</u>
<b>TOTAL</b>	<b>\$34,629</b>

\*\* (TO BE DETERMINED BY THE CITY COMMISSION AT THE NOVEMBER 27, 2023 MEETING);

AND,

To authorize the Mayor to sign the application, conflict of interest certification, subrecipient agreement (when available), and other documents resulting from this application on behalf of the City and submit the documents to Oakland County.

- B. Public Hearing - Redding Road Project #9-23 (S) Hearing of Necessity for Sidewalk Special Assessment District (SAD)
  - 1. Resolution:
 

WHEREAS, Notice was given pursuant to Section 94-7 of the City Code, to each owner or party-in-interest of property and lots to be assessed, by first class mail, and by publication in a newspaper generally circulated in the City; and

WHEREAS, The City Commission has conducted a public hearing and has determined to proceed with the project of installing a new sidewalk where no sidewalk exists on Redding Road between Lake Park Drive and the Rouge River; and

WHEREAS, The City has previously established a policy of addressing sidewalk gap closure by installing a new sidewalk where none exists when the City street is open for repairs or reconstruction; and

WHEREAS, The City Commission, after the public hearing, has determined that the Redding Road Project, and installing a new sidewalk where none exists, is a necessity and is in the best interest of the City; and

WHEREAS, The Commission has approved the detailed plans and estimates of cost prepared by the City Engineer; and

WHEREAS, Formal bids have been received and the actual cost of the sidewalk has been determined; and

WHEREAS, The City Engineer has determined the boundaries of new sidewalk located within the limits of the following streets shall be installed as part of the Redding Road Project (Contract #9-23(S)):

Redding Road – Lake Park Drive to Woodward Ave.; and

WHEREAS, The formula used in making the assessment is 85% of the front-foot costs for sidewalk improvement are assessed on all properties fronting on the improvement and 25% of the side-foot costs for improvement are assessed on all residential properties siding on the improvement. (estimated at the rate of \$45.00 per foot of sidewalk).

THEREFORE LET IT BE RESOLVED, The City Commission has determined that the scope of the public improvement as described is in the best interest of the City and will benefit the properties listed in the assessment roll, and the City Commission directs the City Manager to prepare a Special Assessment Roll and present the same to the City Commission for confirmation and further set a public hearing for December 4, 2023 and give notice for same.

<b>Parcel ID / Sidewell Number</b>	<b>Street Address</b>
19-26-226-016	1401 Old Salem Ct
19-26-226-024	N/A

- C. Commission Items for Future Discussion. A motion is required to bring up the item for future discussion at the next reasonable agenda, no discussion on the topic will happen tonight.
- D. Commission discussion on items from a prior meeting.
  - 1. Short Term Rentals
  - 2. Rodent Control Measures

**VIII. REMOVED FROM CONSENT AGENDA**

**IX. COMMUNICATIONS**

## **X. REPORTS**

- A. Commissioner Reports
  - 1. Notice of intention to appoint to the Multi Modal Transportation Board
- B. Commissioner Comments
- C. Advisory Boards, Committees, Commissions' Reports and Agendas
- D. Legislation
- E. City Staff
  - 1. First Quarter Financial Report
  - 2. First Quarter Investment Report
  - 3. SOCWA Quarterly Report – October 2023
  - 4. Manager's Report

### INFORMATION ONLY

## **XI. ADJOURN**

Should you wish to participate in this meeting, you are invited to attend the meeting in person or virtually through ZOOM: <https://zoom.us/j/655079760> Meeting ID: 655 079 760  
You may also present your written statement to the City Commission, City of Birmingham, 151 Martin Street, P.O. Box 3001, Birmingham, Michigan 48012-3001 prior to the hearing.

*NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.*

*Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).*